



## Bring Your Own Device (BYOD) Program

*“For Term 2, all students from Year 5 to Year 12 may bring their personal laptops and devices from home, and use them for educational purposes in the classroom.”*

At The Lakes Christian College, we are committed to developing our teaching and learning through the technologies available, and online learning has become part of our students’ daily learning experience. We believe that students should be able access **digital content**, tools and resources from anywhere at any time as they learn in ways that lead to greater **engagement** and understanding. Students may bring their own device (iPad or Laptop) for this purpose. The use cell phones is not permitted at TLCC.

### Why Introduce a BYOD Program?

#### Personalisation of Learning:

- ✓ greater flexibility within the classroom
- ✓ broader delivery options for teaching staff
- ✓ reinforce and expand content, motivate students, and respond to a variety of learning preferences.
- ✓ ability to learn and excel at their own pace

#### Participation in Learning:

- ✓ increased opportunities to be engaged, connected and motivated
- ✓ access, use, create and publish digital and online content, and will develop their knowledge, understanding and skills through
- ✓ creativity, critical thinking and problem solving
- ✓ collaborate with others and communicate their knowledge and learning experiences.

#### Productivity in Learning:

- ✓ use technology efficiently as a tool to manage work and learning as used by corporate businesses and universities
- ✓ develop age-appropriate ICT skills and understandings.
- ✓ Develop digital awareness skills

### Principles and Guidelines

- The purpose for the use of personal devices is to enhance teaching and learning, and students must use these devices as directed by the teacher.
- The use of personal devices during the school day is **at the discretion of the teachers** and staff, and will be varied in task and length, and will depend on the subject and content.
- The security of the device remains the responsibility of the student.
- **The College is not liable for any loss, damage or theft of the personal device.**
- Response to misuse, or inappropriate usage will be through the College ‘Behaviour Development Process’.

## **Student Responsibilities**

- Students must bring their devices to school each day fully charged.
- Devices should be appropriately protected so they can be transported around the College.
- Applications and programs should be installed in advance.
- Data should be backed up on OneDrive.
- A system of file management and storage should be used.

## **Conditions of Use**

- Use of BYOD is a privilege and not a right. Any use of the network entails a personal responsibility and compliance with all aspects of the Colleges 'Acceptable Use Agreement'.
- Internet access should be via the College network. Internet tethering, or personal hot spots cannot be used.
- Users should not attempt to bypass the College network, security, filtering policies or software licences. Students should not attempt to use a VPN (Virtual Private Network).
- The use of the College network is at the users own risk. The College will not be responsible for any damage users may suffer, including, but not limited to loss, damage or unavailability of data, for delays or interruptions of service, or the non-delivery of information or materials, regardless of the cause.
- Contact with parents during school hours should be restricted to genuine emergencies, and should only occur with teacher permission.
- Content recorded or captured at the College remains the property of the College. This includes photographs, video footage and voice recordings. This content should not be used outside of the College without the direct permission of the College, and the staff and students recorded.
- Lessons and lesson segments are only to be recorded with teacher permission.
- Images and videos are not to be created without the consent of those being recorded.
- Devices are not to be used in locations outside classrooms.
- Content inappropriate for school should not be stored on the device, accessed or shown to others while at school.
- In bringing a device to the College, all students and parents grant staff permission to conduct any investigations regarding inappropriate use or content on the device at any time.
- Devices are only to be used during instructional time; no use of personal digital devices before school, during breaks, recess or lunch without expressed teacher permission.

## **Consequences for Misuse**

- When the use of a device has been inappropriate, the College response will be according to our 'Behaviour Development Policy'.
- The use of electronic devices is a privilege, not a right. Disciplinary action may include removal of access to the network, and/or loss of privilege of using a device at the College.
- The College reserves the right to restrict access, or temporarily confiscate devices if a breach of the 'Conditions of Use' occur; or if in the reasonable opinion of a staff member, the use of a device would put the College, or others at risk of harm, in a position of liability, or unduly affect the College's learning environment.
- Devices may be confiscated for the duration of a lesson, or for the remainder of the school day. If a device is confiscated for a time greater than a lesson, it will be kept in Student Services.
- Parents may be asked to collect the confiscated device from The Office at an agreed time.
- For serious matters where a criminal offence occurs, further disciplinary or legal action may be taken as deemed by the Principal and may involve police action.