

Year 9	Monday	Tuesday	Wednesday	Thursday	Friday
8-8.30					
8:30					
8.40					
9.35	Pastral care Mr Bond	HSIE Mrs Joseph	PDH Mrs Keehan	Pastoral Care Ms Arnett	
R 10.30					
10.50	Math Mrs Jonker	English Ms Arnett	Science Mr Glazebrook	Math Mrs Jonker	English Ms Arnett
11.45					
L 12.40					
1.15					
2.10					
3.05					

GENERAL EXPECTATIONS FOR ONLINE LEARNING

- Complete all set work: - readings, watching, worksheet, questions etc given to you by the teacher.
- Teaching content will be on Canvas on the Monday morning of every week, and Thursday of the previous week for a Monday lesson. Ensure that you check for the work that needs to be completed before you begin the video lesson
- Attend ALL video lessons scheduled as per the REMOTE TEACHING TIMETABLE, including Roll Call.
- Reach out for help to your teacher through your class in Microsoft Teams if you're struggling with the assigned work or the amount of work.
- Submit work on time.
- Be polite in your correspondence with your teachers via video call, email, Microsoft Teams etc. Use proper sentence structure, punctuation and avoid slang.
- Include physical activity into your daily timetable and brain breaks (see next page)
- Include breaks as per the regular school timetable for Recess (10:30-10:50) and Lunch (12:40-1:15). Set an alarm on your phone if you need to.

EXPECTATIONS OF STUDENTS

Welcome to Term 3. As we all continue this online learning journey, your cooperation and engagement are much appreciated. Your teachers will continue to facilitate your education in various ways.

ALL VIDEO CALLS (ZOOM /TEAMS)

- ❖ Check your REMOTE TEACHING TIMETABLE for each day and prepare for your video lesson
- ❖ Arrive promptly to your video lesson, ready to learn with CANVAS open.
- ❖ Attendance for every video lesson scheduled is compulsory. If you are late or absent, you will be marked as such on the roll and your parent / guardian will be notified.
- ❖ If you arrive to the video lesson late, keep your microphone muted and join in the lesson without causing a distraction. Message the teacher in the meeting chat window to apologise and provide a reason for your late arrival.
- ❖ Turn your video on and keep it on for the duration of the lesson, as though you were face-to-face in a classroom.
- ❖ Greet your teacher politely as you would in person, then mute your microphone.
- ❖ Be in a public space such as a living area. If you must be in your bedroom, be at a desk and blur your background; do not sit on your bed during video calls.
- ❖ Dress appropriately as you would on a mufti day at school – no revealing or inappropriate clothing, no pyjamas.
- ❖ Be present for the entire video lesson – a teacher will notice and make a record if you leave the classroom early.
- ❖ Engage in the content of the call whether it is a class, roll call announcements, devotions and prayer etc; NO distractions from other devices, chat windows or programs.
- ❖ Do not unmute your microphone unless invited to by your teacher
- ❖ Do not invite other people to the meeting. This is up to your teacher only and unwanted guests in the virtual classroom will be removed.
- ❖ Use chat window appropriately:
 - Only use it to ask questions or discuss the classwork
 - Use the 'Raise Hand' option if enabled by your teacher
 - Bullying or inappropriate behaviour or discussion will not be tolerated. You will be warned and then a chat window will be disabled.
- ❖ No eating in virtual class video calls.
- ❖ No listening to music during a video call.
- ❖ Continued disruptions will not be tolerated. You will be warned and then if the behaviour does not change, you will be moved to the Waiting Room of the call for a nominated time as though sent out of class. When you re-join, ensure you adjust your behaviour to avoid removal. Anyone sent to the Waiting Room or removed from a meeting will be recorded as an Orange slip in Edumate and their parent/guardian will be notified.
- ❖ Thank your teacher as you leave the video lesson.

FOR PARENTS

Welcome to Term 3. As we all continue this unprecedented journey, your cooperation and engagement are much appreciated, and we look forward to your continued support as the teachers facilitate the education of students at The Lakes Christian College in various ways.

Before the lesson starts:

- ❖ Ensure that your child has checked their REMOTE TEACHING TIMETABLE
- ❖ Your child should be dressed appropriately
- ❖ Know that a quiet space and internet enabled device are required to attend online lessons
- ❖ Talk to your child about the rules and boundaries around online learning, along with the academic and social responsibilities. Unacceptable and poor behaviour will result in consequences
- ❖ Understand that video conferences may be recorded for administrative and review purposes

After the lesson:

- ❖ Ensure that your child completes all set tasks before the next lesson
- ❖ Ensure that homework is completed, and assessment tasks are submitted on time
- ❖ Maintain regular study routines to be prepared for the next online lesson
- ❖ Include physical activity into their daily timetable and brain breaks (see next page for examples)
- ❖ Include breaks as per the regular school timetable for Recess (10:30-10:50) and Lunch (12:40-1:15)
- ❖ On occasion, teachers may email and/or call parents if student engagement is poor or assigned work is not completed on time